

Present: Chair Huber
Member Thede
Member Divinski
Tracey Guy, Secretary

Vice Chair Woodley
Chief Zettel
Inspector Mighton

Members of the Public: Nancy Wyonch

Regrets: Member O'Connor

1. **Call to Order**

The Chair called the meeting to order at 1633 hours with a Land Acknowledgement and welcomed everyone.

2. **Approval of Agenda**

Motion 1 – John Woodley/Greg Thede

That the Agenda for the Public Meeting of the Saugeen Shores Police Services Board dated June 19, 2024, be approved

Disposition – Carried

3. **Declaration of Pecuniary Interest**

No declarations of pecuniary interest were declared, however the Chair advised that the members could declare at any time in the meeting.

4. **Delegations**

1) Auxiliary Officer Madison McNeill Resignation

M. McNeill was designated as an Auxiliary Officer with the Saugeen Shores Police Service on July 21st 2021. Madison worked closely with the Police Service, assisting with public events and recruitment campaigns. We thank Madison for her commitment to the Auxiliary Program. The Chair presented Madison with a Plaque.

5. **Adoption of Minutes**

Motion 2 – John Woodley/John Divinski

That the Minutes of the Public Meeting of the Saugeen Shores Police Services Board #06-2024 dated May 15, 2024, be approved.

Disposition – Carried

6. **Reports**

Chief's Report

Personnel

1) Member Spotlight – Constable Matt Tutin

As highlighted in the Saugeen Shores Police Service 2023-2025 Strategic Plan, Jeremy highlighted Constable Matt Tutin, to share with the Board his valued contributions to the Police Service and the community. The Board thanked Cst. Tutin for all his hard work and dedication.

2) Acting Sergeants –Laurel Hopkins, Brian Lowerison
Effective May 16th 2024, Detective Constable Laurel Hopkins, and Constable Brian Lowerison have been designated as Acting Sergeants on shift when a Sergeant is not available. Acting Sergeant ranks will help to fulfill the supervision requirement of the Community Safety and Policing Act. Thank you, Laurel, and Brian, for accepting these additional responsibilities.

3) Cadet Noah Ross
Swearing in Ceremony at the Saugeen Shores Police Service scheduled for June 25th 2024 at 9am.

4) Support Services – Contract Position
K. Yost has accepted a contract position as a Support Service 2 member effective from July 15th 2024 to July 15th 2025.

5) Experienced Officer Recruitment
With the anticipated resignation of a uniformed member, the Chief is seeking authorization to hire an experienced officer. Personal information will be discussed in Closed Session.

Personnel Training

1) Lawful Justification Training – Detective Constable Matthew Cutting
Detective Constable Matthew Cutting completed the 2-day C24 Lawful Justification Training course hosted online and funded by CISO.

2) Coaching Police Professionals Training – Constable Derek King
Constable Derek King attended the Guelph Police Service for the Ontario Police College Coaching Police Professional Training Course (Coach Officer). This training course was held from May 27th 2024 to May 31st 2024. Cst. King will be the primary coach officer for Cadet Noah Ross upon his return from the Basic Constable Training Course on June 24th 2024.

3) Front Line Supervisor Trainer Course – Sergeant Ken Cook
Sergeant Ken Cook is attending the Ontario Police College Front Line Supervisor Trainer Course hosted by the Chatham-Kent Police Service from June 17th 2024 – June 21st 2024. This course will permit Sgt. Cook to provide Front Line Supervisor training to all of our new Acting Sergeants.

4) In-Service Training – Victim Services
Throughout the month of May/June 2024, a member from Victim Services attended and provided an overview of Victim Services and their supporting role. All officers had the benefit of the refresher training to promote the use of Victim Services. The Board thanked the Staff at Victim Services.

Ministry Reports

1) Community Safety and Policing Act

New Procedures issues since last meeting:

- AI-007SSPS SP-009 – Disclosure of Personal Information
- AI-012SSPSSP-001 Conducted Energy Weapons
- AI-012SSPSSP-002 Use of Force Reports

Updated Procedures issues since last meeting:

- LE-025SSPS SP-002 – Secondary Activities
- AI-012SSPS Use of Force

Police Service Reports

1) Reports Submitted to the Police Services Board (see attachments):

- May 2024 Stats Analysis (OnCall Analytics)
- May 2024 CIB Report

2) Proceeds for Public Interest – Police Auction

The auction was facilitated by Bailey Auctions from Walkerton, in compliance with the Community Safety and Policing Act, from April 26th 2024 to May 1st 2024. Following expenses, the auction generated a net revenue of \$822.77 which will be deposited to the Proceeds for Public Interest Account. For next time, we will look into donating the bikes to children in the area in need of bikes, versus an auction.

3) Mental Health Supports for Police Members

Insp. Mighton went to Owen Sound on Friday May 31st to further discuss the program, and meet with the potential therapists. The existing 2024 budget will allow us to begin this program in the upcoming months, with the ongoing anticipated costs being discussed in the 2025 budget discussions. Estimated cost for 2025 will be approximately \$20,000. The mental health and wellness of our members is vital. First responders and public safety personnel are at a higher risk of experiencing occupational stress injuries because of routine exposure to traumatic events while responding to emergencies. This can lead to a range of mental health conditions, such as anxiety, depression, and post-traumatic stress injuries. Providing resources to serving and retired first responders, public safety personnel and their families may be an effective option in supporting a person's mental health and wellbeing.

4) OPP Municipal Policing Bureau – Section 14 Agreement

No update at this time. OPP will be in contact with our service to draft a new Section 14 Agreement.

5) Positive Ticketing Campaign 2024

Constable Stacey Gordon approached local business for donations to support the Positive Ticketing Campaign 2024. The donated coupons and gift cards for our Positive Ticketing Program will be given out to youth in the community following safety rules (wearing bike helmets and lifejackets) or doing the right thing (helping a neighbor, walking their dog on leash etc.). The Board thanked Stacey, for continuing with this excellent program.

6) Police Service Annual Report

The Chief is in the process of completing the 2023 Annual Report. This will be completed prior to the end of June, and he will have it available for comment / review at a future meeting.

Events / Committees

1) Fraud Presentation – Constable Kaitlyn Schenck

On Wednesday May 8th 2024, Constable Kaitlyn Schenck attended to Elgin Lodge Retirement Living and provided an educational training session on frauds and scams. This presentation was very well attended, and there are plans to host a similar presentation in the fall. The Board thanked Kaitlyn!

2) Police Week – May 12th to May 18th 2024 – Join Policing: Keep Ontario Safe

Thank you to the Police Service Board and A. Smethurst for organizing a successful Police Week celebration at the Saugeen Shores Police Service on Thursday May 16th 2024. We have received a lot of positive feedback from all in attendance.

3) Special Olympics Torch Run

Thank you to Constable John Martin for his assistance with organizing this years Special Olympics Torch Run. Police services including the Saugeen Shores Police Service, Owen Sound, Hanover, West Grey, and OPP all participated in the event which concluded in Owen Sound.

4) Safety Village

Member of our police service have attended to the Saugeen Valley Conservation Children's Safety Village to assist with school group programs. The Safety Village is an innovative and interactive educational safety facility designed to aid in the elimination of preventable childhood injuries. Thank you to Constable Kaley Tienhaara, Constable Clark, and Constable Hahn.

5) Budget

Chief will report to the Board at the monthly meeting. Surplus from 2023 may be needed for unexpected expenses due to the changes to the new CSPA.

Chair's Report

1) OAPSB Conference

The Chair noted the Conference was very worth while, and hopes more members and the Secretary can attend in 2025, which it will be in London. A lot of information was received on the new legislation and upcoming changes. The Inspector General indicated that he will be attending every Board Meeting over the next few years. It was encouraged to go to Ministry Reps (Dwayne Sprague) for assistance with changes to the CSPA.

7. **Accounts/Statistics**

None.

8. **Unfinished Business**

1) Community Safety and Policing Act (SPCA)

The Chair presented 3 new Policies for review and approval by the Board. She suggested we strike a small sub-committee to review first, fix typos and formatting, then reviewed by the Chief and Inspector, and then present to the Board for approval.

The Chief noted that he is reviewing Procedures to coincide with the Board Policies, which the Board can view if needed. If he reviews the new Policies, he can ensure there will be no conflicting information or misrepresentation.

The Board struck a Sub-Committee to review the Policies prior to sending to the Board, to review prior to presenting to the Board, consisting of Chair Diane Huber, Member John Divinski and Secretary Tracey Guy.

9. **New Business**

1) Seasonal Beach Patrol

Member Divinski inquired about the Police Service tracking the number of calls and incidents police attend, on their seasonal beach patrol (fires, dogs on beach, etc.), including driving by the area.

The Chief noted that Officers worked with the By-law Staff in the past and will continue to do so. Also, we have Problem Oriented Policing (POP) which focuses on problem areas of policing, such as Officers on bicycles, patrolling areas. He will look into further.

Insp Mighton noted that not all interactions are documented by the Officers, but still very effective. He concurred that their presence in the public is very effective as well as the bicycle patrol.

10. **Communications**

None.

11. **Next Meeting**
July 17, 2024 at 16:30 hours
12. **Closed to Public**
Motion 3 – John Woodley/Greg Thede
That the Saugeen Shores Police Service Board meet in Closed to Public session to discuss matters in accordance with Community Safety and Policing Act as follows:
 - a) Closed Session Minutes dated May 15, 2024;
 - b) Regarding Section 44 (2) (b) personal matters about an identifiable individual, including members of the police service or any other employees of the board; and
 - c) Regarding Section 44 (2) (d) labour relations or employee negotiations.**Disposition – Carried**
13. **Matters Arising from Closed**

Motion 4 – Greg Thede/John Woodley
That the Saugeen Shores Police Service Board approve extending a letter of offer to the experienced applicant (applicant #1) for the position of First-Class Constable effective July 15th 2024. The letter of offer is contingent upon a background investigation that is acceptable by the employer.
Disposition – Carried

Motion 5 – John Woodley/John Divinski
That the Saugeen /shores Police Service Board approve extending a letter of offer to the experienced applicant (applicant #2) for the position of First Class Constable effective September 23rd, 2024. The letter of offer is contingent upon a background investigation that is acceptable to the employer.
Disposition – Carried
14. **Adjournment**
Motion 6 – John Woodley/John Divinski
That this meeting of the Saugeen Shores Police Service Board do now adjourn at 2031 hours.
Disposition – Carried

Chair

Secretary