The Following Members Were Present:
Diane Huber, Chair
John Woodley, Vice Chair
Rachel Stack, Councillor and Member
Pat O'Connor, Member
Greg Thede, Member

The Following Individuals Were Present:
Kevin Zettel, Police Chief
Jeremy Mighton, Deputy Police Chief
Tracey Guy, Board Secretary
Hank Zehr, Police Service Advisor (Zone 5), Inspectorate of Policing, Ministry of the Solicitor General

1. **Call to Order**
The Chair called the meeting to order at 16:00 hours with a Land Acknowledgement and welcomed everyone.

2. **Approval of Agenda**
Motion 1 – John Woodley/Greg Thede
That the Agenda for the Public Meeting of the Saugeen Shores Police Service Board dated January 29, 2025, be approved as amended.
Disposition – Carried

3. **Oath of Office**

New Member to the Saugeen Shores Police Service Board, Councillor Rachel Stack, took her Oath of Office and Oath of Secrecy. The Members welcomed Councillor Stack to the Board.

4. **Appointment of Chair and Vice Chair for 2025**

In accordance with the Boards Procedural By-law and the Community Safety and Policing Act, the Secretary did a call for nominations for the election of a Chair for the year 2025.

John Woodley nominated Diane Huber, and she accepted. The Secretary asked if there were any other nominations and none were declared, and the nominations were closed. Diane Huber was acclaimed as Chair for 2025.

In accordance with the Boards Procedural By-law and the Community Safety and Policing Act, the Secretary did a call for nominations for the election of a Vice Chair for the year 2025.

Diane Huber nominated John Woodley, and he accepted, and the Secretary asked if there were any other nominations, and none were declared. The nominations closed and John Woodley was acclaimed as Vice Chair.

Motion 2 – Rachel Stack/Greg Thede
As per By-law 1-2021, the Saugeen Shores Police Services Board shall appoint Diane Huber as Chair and John Woodley as Vice-Chair for 2025.
Disposition – Carried

5. **Declaration of Pecuniary Interest**
No declarations of pecuniary interest were declared, however the Chair advised that the members could declare at any time in the meeting.

6. **Closed to Public**
Motion 3 – Rachel Stack/John Woodley
That the Saugeen Shores Police Service Board meet in Closed to Public session to discuss matters in accordance with Community Safety and Policing Act as follows:
a) Closed Session Minutes dated December 23, 2024 and December 23, 2024;
b) Regarding Section 44 (2) (b) personal matters about an identifiable individual, including members of the police service or any other employees of the board; and
c) Regarding Section 44 (2) (d) labour relations or employee negotiations.
Disposition – Carried

7. **Business Arising from Closed Session**

The Chair reported that the Minutes dated December 23, 2024 and December 23, 2024 were approved, as amended; and the Chief's Report was provided for information.

8. **Delegations**
None.

9. **Adoption of Minutes**
Motion 4 – Rachel Stack/John Woodley
That the Minutes of the Public Meeting of the Saugeen Shores Police Service Board dated December 18, 2024 and December 23, 2024, be approved.
Disposition – Carried

10. **Reports**

Chief's Report

Personnel

1) Special Constable Drost – Secondary Activities

Special Constable Drost submitted a request under Section 89 of the Community Safety and Policing Act (CSPA) to engage in two secondary activities. The Chief has reviewed and approved the request for secondary activities, and submitted to the Board for information.

Personnel Training

1) Kindsight Mental Health Supports

All members of the Saugeen Shores Police Service received onboarding training for the new mental health supports being offered in 2025.

2) Intoxilyzer 9000 Training – Constable Newman & Constable Reinhart

Constable Newman & Constable Reinhart attended Intoxilyzer 9000 training hosted by the Waterloo Regional Police Service in Kitchener from January 6-10, 2025.

3) DNA Collection Trainer Course – Sergeant Sachs

Sergeant Sachs attended the DNA Collection Trainer Course hosted at the Ontario Police College on January 14–15, 2025. This course will qualify Sergeant Sachs as an instructor to deliver the course to our members.

4) School Resource Officer Training – Constable Clark & Constable Tutin

Constable Clark and Constable Tutin attended a 1-day training course for School Resource Officer hosted by the West Grey Police Service on January 20, 2025.

Ministry Reports

1) Community Safety and Policing Act

New Procedures issues since last meeting:

- LE-006SSPS SP-012 Major Case Investigations Updated Procedures issues since last meeting:
- LE-045SSPS – Vehicle Pursuits
- LE-006SSPS - Criminal Investigation Management and Procedures
- SSPSHR-015 – Career Development

Police Service Reports

- Reports Submitted to the Police Services Board (see attachments):
- December 2024 Stats Analysis (OnCall Analytics)
- CIB monthly update – December 2024

2) Crime Stoppers Coordinator's Program Report

Crime Stoppers of Grey Bruce October to December 2024 Coordinator's Program Report, containing details of the program's statistics and activities up to and including December 31st 2024 was provided for information.

3) CROMS – Quarter 4 Report

The Quarter 4 Report prepared by the Collision Reporting & Occurrence Management System (CROMS) encompassing January 1st 2024 to December 31st 2024 was provided for information.

4) Property in the Possession of the Police Service
The auction of unclaimed items was facilitated by Bailey Auctions from Walkerton, in compliance with the Community Safety and Policing Act, between November 18th and November 27th 2024. The net proceeds after expenses were $599.96, which will be deposited to the Proceeds for Public Interest Account, as approved by the Board.

5) OPP Municipal Policing Bureau – Section 14 Agreement
No update at this time. OPP will be in contact with our service to draft a new Section 14 Agreement.

6) 2024-2025 Victim Support Grant
The Saugeen Shores Police Service has submitted an application for a Victim Support Grant. The application process closed on November 7th 2024 and no response has been received to date.

Events / Committees

1) Dinner by Donation
The Dinner by Donation event sponsored, organized, and promoted by Tim Panchyshyn was an overwhelming success! The fundraiser brought in a total of 77 gift cards valuing $2,030 and a $5,000 cash donation from Roote's Gas Bar. The Saugeen Shores Police Service will retain some of the gift cards to benefit our SSPS Contingency Fund that helps to provide immediate support to those in need of a warm meal or clothing, to bridge the gap until social services can be activated and help with ongoing support. Other gift cards and financial donations will be given to the foodbanks in Saugeen Shores and Saugeen First Nation to purchase needed supplies, as well as the Salvation Army. Thank you to all who made this event possible.

2) Coldest Night of the Year – February 22nd 2025
The Coldest Night of the Year is a walk that raises money for folks in our community who need our help. Some of them hungry, more than a few hurting and regrettably, some who are experiencing homelessness too. Adults, moms and kids, seniors and youth as well. The walk this year is on Saturday February 22nd 2025. It starts and ends at the Seniors Centre on Grey Street in Southampton. The Chief invited the Board to join, if they are able.

4) Job and Career Fair – Saugeen Shores
The Saugeen Shores Police Service will be participating in the annual job and career fair being held at the Port Elgin Legion on Tuesday February 18th 2025 from 4pm-7pm. Constable Gordon and our Auxiliary members will be promoting a career in policing.

5) Rotary Challenge – Winterama Race to the North Pole
The Saugeen Shores Police Service have been challenged by the Rotary Club, in the Race to the North Pole. Starting February 1st, 2025, SSPS will earn kilometers by doing any winter movement activities, or by any other fitness activities that cover distance, such as stationary cycling, treadmill, stairmaster or even converting your FitBit steps. SSPS has accepted the challenge! Thank you to Constable Clark for his help in organizing this event.

6) Backpack Program – Southampton Rotary
Thank you to the S. Sheard and the Southampton Rotary Club for generously supplying the Saugeen Shores Police Service with backpacks stocked with essential items to be handed out to those in need.

11. **Accounts/Statistics**

12. **Unfinished Business**

1) Community Safety and Police Act (CSPA) Update
Councillor Stack completed the mandatory training required under the Act.

13. **New Business**
None

14. **Communications**

The following correspondence was provided for information"
- Solicitor General News Release
- Inspector General Advisory Bulletin
- Inspector General of Policing Memorandum
- 2025 OAPSB Conference – June 3-5, 2025 London

15. **Next Meeting**
February 19, 2025 at 16:30

16. **Adjournment**
Motion 5 – John Woodley/Pat O'Connor
That this meeting of the Saugeen Shores Police Service Board does now adjourn at 17:29 hours.
Disposition – Carried

C. Diane Huber
Chair

Tracey Guy
Secretary