

The Following Members Were Present:

Diane Huber, Chair
John Woodley, Vice Chair
Rachel Stack, Councillor and Member
Pat O'Connor, Member
Greg Thede, Member

The Following Individuals Were Present:

Kevin Zettel, Police Chief
Jeremy Mighton, Deputy Police Chief
Tracey Guy, Board Secretary

1. Call to Order

The Chair called the meeting to order at 16:30 hours with a Land Acknowledgement and welcomed everyone.

2. Approval of Agenda

Motion 1 – Pat O'Connor/John Woodley

That the Agenda for the Public Meeting of the Saugeen Shores Police Service Board dated April 16, 2025, be approved.

Disposition – Carried

3. Declaration of Pecuniary Interest

No declarations of pecuniary interest were declared, however the Chair advised that the members could declare at any time in the meeting.

4. Delegations

None.

5. Adoption of Minutes

Motion 2 – John Woodley/Greg Thede

That the Minutes of the Public Meeting of the Saugeen Shores Police Service Board dated March 12, 2025, be approved.

Disposition – Carried

6. Reports

1. Chief's Report

Personnel

1. Member Spotlight – Constable Tienhaara

As noted in the Saugeen Shores Police Service 2023-2025 Strategic Plan, Inspector Mighton highlighted Constable Tienhaara. The Board thanked Constable Tienhaara for all their hard work.

2. Acting Sergeant Mentorship Program

On March 13th 2025, the Chief posted a request for applicants for the 2025 Acting Sergeant Mentorship Program. This program shifts the focus away from relying strictly

on passing grades from the Ontario Police College Promotional Exam, to a process which allows us the opportunity to mentor and develop leaders from within the organization. Qualified candidates must apply for the program, and upon acceptance, will begin a program that incorporates on the job learning and mentorship, with a narrowed focus on grades from the Federal and Provincial statutes portion of the OPC Promotional Exam. Upon successful completion of the field training manual and on the job mentorship, the Acting Sergeant in Training will be interviewed and designated as an Acting Sergeant to be utilized on shift when appropriate. Successful applicants for the 2025 program include: Constable King and Constable Hahn.

3. Acting Sergeants – Constable MacDonald & Constable Wagner
Following successful completion of the 2024 Acting Sergeant Mentorship Program, Constable MacDonald and Constable Wagner have been approved to fulfill the rank of Acting Sergeant when supervision is required.

Personnel Training

1. Criminal Investigators Training – Constable Reinhart
Constable Reinhart attended the Criminal Investigators Training hosted in North Bay for the Ontario Police College from March 17-28, 2025.

2. Internet Child Exploitation Training – Sergeant Sachs
Sergeant Sachs attended the Basic Sex Offender Interview Specialist Course hosted by the Ontario Provincial Strategy to Protect Children from Sexual Abuse and Exploitation on then internet from March 17-21, 2025.

Ministry Reports

1. Community Safety and Policing Act

New Procedures issued:

- LE-016SSPS SP-002 – Medical Considerations Sick Injured Detainee
- LE-016SSPS SP-003 – Spit Hoods Updated Procedures issues since last meeting
- LE-007SSPS – LE-008SSSP Hate Bias Propaganda Motivated Crime
- LE-009 – Joint Forces Operations
- LE-011SSPS – Search of Premises
- LE-012SSPS - Search of Person
- LE-013SSPS -Police Response Emotionally Disturbed, Mental illness or Developmental Disability
- LE-014SSPS – Court Security
- LE-016SSPS – Detainee Care and Control
- LE-016SSPS SP001 – Excited Delirium

Police Service Reports

1. Reports Submitted to the Police Services Board:

- March 2025 Stats Analysis (OnCall Analytics)
- Annual Reports:
 - o 2024 Major Case Management Annual report
 - o 2024 ViCLAS Annual report
 - o 2024 Section 25 Annual Report

- o 2024 Naloxone Annual Report
- o 2024 WHMIS Annual Report
- o 2024 Crime Prevention Annual Report
- o 2024 Police Response to High Risk Individuals Annual Report
- o 2024 Auxiliary Officer Annual Report
- o 2024 Career Development Annual Report

2. OPP Municipal Policing Bureau – Section 14 Agreement
No update at this time.

Events / Committees

1. Huronia Area Aboriginal Management Board Job Fair & Career Expo
Constable Gordon attended the Huronia Area Aboriginal Management Board Job Fair & Career Expo on April 4th 2025 at Saugeen First Nation #29. This was a great opportunity to connect with a diverse group of job seeker and prospective talent from within the community.

Budget

1. Reserve Funds

The Town of Saugeen Shores Director of Corporate Services provided the 2023 closing balances, however advised that due to staffing issues, it will later in the year before we receive the 2024 year ending balances.

2. Deputy Chief's Report

Deputy Chief provided an update on the 1st quarter statistics for the Police Service.

It was noted that a large number of calls were false alarms. The Chief will research false alarm By-laws.

1st Quarter Statistics	
Charge / Occurrence Statistics	Charges
1st Quarter Occurrences (01JAN25 – 31MAR25):	Year to Date charges (as of March 31, 2025)
2018: 2,243	2016: 400
2019: 2,513	2017: 381
2020: 2,394	2018: 627
2021: 2,674	2019: 784
2022: 2,305	2020: 813
2023: 3,128	2021: 817
2024: 2,544	2022: 735
2025: 2,758	2023: 1006
	2024: 698
	2025: 745

7. Unfinished Business

None.

8. New Business

None.

9. Communications

The following correspondence was provided for information:

1. Police Association – New Executive Positions
2. Toronto Police Board – Critical Points Policy
3. Inspector General of Policing Memorandum – Bulletin #3
4. Inspector General of Policing Memorandum – Bulletin #4
5. City of Woodstock Resolution – Speeding, Distracted and Impaired Drivers
6. OAPSB Newsletter – January-March 2025
7. The Strategic Plan for Ontario's Inspectorate of Policing

10. Next Meeting

May 21, 2025 at 16:30

11. Closed to Public

Motion 3 – Pat O'Connor/Rachel Stack

That the Saugeen Shores Police Service Board meet in Closed to Public session to discuss matters in accordance with Community Safety and Policing Act as follows:

- a) **Closed Session Minutes dated March 12, 2025;**
- b) **Regarding Section 44 (2) (b) personal matters about an identifiable individuals, including members of the police service or any other employees of the board; and**
- c) **Regarding Section 44 (2) (d) labour relations or employee negotiations.**

Disposition – Carried

12. Business Arising from Closed Session

Chair Huber reported that personal items about identifiable individuals was discussed, with the following directions:

- a) Minutes dated March 12th, 2025 were approve.

- b) Direction was provided to the Chair regarding personal matters about an identifiable individuals.

- c) **Motion 4 – Rachel Stack/John Woodley**

That the Saugeen Shores Police Service Board authorizes Chief Zettel to extend a letter of offer to the applicant for the position of Constable Cadet with the Saugeen Shores Police Service effective June 9th 2025

Disposition – Carried

- d) **Motion 5 – Greg Thede/Pat O’Connor**
That the Police Service Board authorize converting the temporary part-time contract of T. Shantz to a permanent part-time position effective June 2nd 2025.
Disposition – Carried

- 13. **Adjournment**
Motion 6 – Greg Thede/John Woodley
That this meeting of the Saugeen Shores Police Service Board does now adjourn at 18:12 hours.
Disposition – Carried

Original Signed _____
Chair

Original Signed _____
Secretary